

**Resume For**  
**Kristy R. Langstraat-Bolte**

1/21/11

**Personal Data**

Kristy R. Langstraat-Bolte

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**Education**

1/04 to 5/07

Joliet Junior College, Joliet, IL. Graduated with an Associate Degree in Agriculture Supply Business.

1/02 to 6/05

College of DuPage, Glen Ellyn, IL. Graduated with an Associate Degree in Travel.

8/00 to 5/05

Elmhurst College, Elmhurst, IL. Graduated with a Bachelors Degree in Professional Communication/Business Administration. Studied abroad in 1/03, 'The Holocaust' in Germany/Poland/Netherlands.

8/96 to 6/00

Fenton High School, Bensenville, IL. Took college preparatory classes and received my diploma. GPA 3.50/4.00, Rank 41 of 326.

**Employment History**

10/10 to present

Girl Scout Organization of Chicago & NW Indiana, Lisle, IL. Started part time for Data Entry, currently full time as Retail Shop Associate. Responsible for all functions in a retail setting. Strong customer service and contact.

4/10 to 10/10

Mayneland Farms, Naperville, IL. Farmhand, Retail sales in Farm stand.

8/09 to 12/10

Kendall County, IL. Substitute Teacher. Preschool thru High School.

11/08 to 4/10

Wal-Mart, Oswego, IL. Cashier, Customer Service Supervisor – strong customer contact.

12/07 to 11/08

Sound Incorporated, Naperville, IL. Administrative Assistant. Duties include strong customer contact, account billing and special projects as assigned.

10/06 to 12/07

Oswegoland Park District, Montgomery, IL. Customer Service Representative.

2/07 to 5/07

Newark Farmer's Grain, Newark, IL. Joliet Junior College Internship.

1/01 to 10/06

Office of Advising, Elmhurst College. General office duties. Co in charge of summer registration.

1994 to 2005

Various babysitting & Nursery jobs. Helped in concession stand and miniature golf course. Part time general office & shipping duties. JV Tennis Coach.

**Achievements & Current Activities**

- Director on the Kendall County Fair Board, 10/07-12/09.
- CPR, AED and First Aid Certified 2007.
- Completed the American Sport Education Program in Coaching Principles, 7/03.
- Director on the DuPage County Fair Board, (youngest elected member ever), Chairperson of Volunteer Committee, 12/03-12/05.
- Associate Director on the DuPage County Fair Board. 12/02-12/03.
- Member of Holocaust Committee at Elmhurst College, 1/03-5/04.
- Member of Lambda Pi Eta Honor Society (honor society of the National Communication Association), Vice President 2004/2005.
- Member of Phi Theta Kappa (International Honor Society)
- Examples of my writing are currently being used in Elmhurst College class ENG106 and are in the school library.
- Participated 4 years on Elmhurst College Woman's Tennis team.
- Participated in badminton club at Elmhurst College.
- Past member of St. Alexis church choir. Also 2 year participant in Women's Chorus at Elmhurst College.
- Girl Scout Gold Award (equivalent to Eagle Scout for boys) – May, 2001 ([www.kristyrlangstraat.com/archive/Cat/cat\\_index.html](http://www.kristyrlangstraat.com/archive/Cat/cat_index.html)).
- Girl Scout Lifetime member – Active Girl Scout, Kindergarten through High School Senior.
- National Honor Society member at Fenton High School, Bensenville.

**Volunteering**

1/09 to present

Kendall County – Election Judge

11/02 to 11/08

DuPage County Election Commission – Check-In clerk, Election Judge & Technical Judge.

7/01 to 8/07

DuPage County Fair Volunteer (7/01 – 7/02) – Managed the Volunteer booth, including P.A. announcing.

Kendall County Fair Volunteer (8/07).

3/04 to 6/07

Kline Creek Farm – Agricultural volunteer.

8/05 to 1/07

DuPage County Fair – Sheep Superintendent.

3/03 to 10/06

DuPage County Farm Bureau – Help at Agriculture in the Classroom Exposition.

5/00 to 3/06

Cat Guardians – Helped as needed with fundraising.

4/05 to 8/05

Danada Farm – Farming.

1/01 to 5/02

HOSTS – Mentoring at Johnson Elementary School, Bensenville.