

# *Resume For* **Kristy R. Langstraat-Bolte**

7/8/17

## ***Personal Data***

Kristy R. Langstraat-Bolte  
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## ***Education***

*1/04 to 5/07*

Joliet Junior College, Joliet, IL. Graduated with an Associate Degree in Agriculture Supply Business.

*1/02 to 6/05*

College of DuPage, Glen Ellyn, IL. Graduated with an Associate Degree in Travel.

*8/00 to 5/05*

Elmhurst College, Elmhurst, IL. Graduated with a Bachelors Degree in Professional Communication/Business Administration. Studied abroad in 1/03, 'The Holocaust' in Germany/Poland/Netherlands.

*8/96 to 6/00*

Fenton High School, Bensenville, IL. Took college preparatory classes and received my diploma. GPA 3.50/4.00, Rank 41 of 326.

## ***Employment History***

*8/16 to present*

Kendall County & DeKalb County, IL. Substitute Teacher/ Paraprofessional. Preschool thru High School.

*8/09 to 6/16*

Kendall County Special Education Co-op, Yorkville, IL. Paraprofessional, Substitute Teacher. Preschool thru High School.

*10/10 to 2/13*

Girl Scout Organization of Chicago & NW Indiana, Lisle, IL. Started part time for Data Entry, then full time as Retail Shop Associate. Responsible for all functions in a retail setting. Strong customer service and contact.

*4/10 to 10/10*

Mayneland Farms, Naperville, IL. Farmhand, Retail sales in Farm stand.

*11/08 to 4/10*

Wal-Mart, Oswego, IL. Cashier, Customer Service Supervisor – strong customer contact.

*12/07 to 11/08*

Sound Incorporated, Naperville, IL. Administrative Assistant. Duties include strong customer contact, account billing and special projects as assigned.

*10/06 to 12/07*

Oswegoland Park District, Montgomery, IL. Customer Service Representative.

*2/07 to 5/07*

Newark Farmer's Grain, Newark, IL. Joliet Junior College Internship.

*1/01 to 10/06*

Office of Advising, Elmhurst College. General office duties. Co in charge of summer registration.

*1994 to 2005*

Various babysitting & Nursery jobs. Helped in concession stand and miniature golf course. Part time general office & shipping duties. JV Tennis Coach.

## ***Achievements & Current Activities***

- Director on the Kendall County Fair Board, 10/07-12/09.
- CPR, AED and First Aid Certified 2007 and 2014.
- Completed the American Sport Education Program in Coaching Principles, 7/03.
- Director on the DuPage County Fair Board, (youngest elected member ever), Chairperson of Volunteer Committee, 12/03-12/05.
- Associate Director on the DuPage County Fair Board. 12/02-12/03.
- Member of Holocaust Committee at Elmhurst College, 1/03-5/04.
- Member of Lambda Pi Eta Honor Society (honor society of the National Communication Association), Vice President 2004/2005.
- Member of Phi Theta Kappa (International Honor Society)
- Examples of my writing are currently being used in Elmhurst College class ENG106 and are in the school library.
- Participated 4 years on Elmhurst College Woman's Tennis team.
- Participated in badminton club at Elmhurst College.
- Past member of St. Alexis church choir. Also 2 year participant in Women's Chorus at Elmhurst College.
- Girl Scout Gold Award (equivalent to Eagle Scout for boys) – May, 2001 ([www.kristyrlangstraat.com/archive/Cat/cat\\_index.html](http://www.kristyrlangstraat.com/archive/Cat/cat_index.html)).
- Girl Scout Lifetime member – Active Girl Scout, Kindergarten through High School Senior.
- National Honor Society member at Fenton High School, Bensenville.

## ***Volunteering***

*1/09 to present*

Kendall County & LaSalle County – Election Judge

*11/02 to 11/08*

DuPage County Election Commission – Check-In clerk, Election Judge & Technical Judge.

*7/01 to 8/07*

DuPage County Fair Volunteer (7/01 – 7/02) – Managed the Volunteer booth, including P.A. announcing. Kendall County Fair Volunteer (8/07).

*3/04 to 6/07*

Kline Creek Farm – Agricultural volunteer.

*8/05 to 1/07*

DuPage County Fair – Sheep Superintendent.

*3/03 to 10/06*

DuPage County Farm Bureau – Help at Agriculture in the Classroom Exposition.

*5/00 to 3/06*

Cat Guardians – Helped as needed with fundraising.

*4/05 to 8/05*

Danada Farm – Farming.

*1/01 to 5/02*

HOSTS – Mentoring at Johnson Elementary School, Bensenville.